



Clark County  
Engineer's Department  
4075 Laybourne Rd Springfield, Ohio 45505-3613  
Bruce C. Smith, P.E., P.S.  
Clark County Engineer

Office # (937) 328-2484

Fax # (937) 328-2473

[www.clarkcountyohio.gov/engineer](http://www.clarkcountyohio.gov/engineer)

## Application for Drive Permit

Type of Driveway:

☐

New Construction

☐

Replacement

☐

Extension

☐

Secondary Access

☐

Commercial

*Please Print*

Applicant Name

\_\_\_\_\_

Present Address

\_\_\_\_\_

City, State, and Zip

\_\_\_\_\_

Telephone

\_\_\_\_\_

New Address

\_\_\_\_\_

City, State and Zip

\_\_\_\_\_

Township

\_\_\_\_\_

Authorized Signature

\_\_\_\_\_

Date

\_\_\_\_\_

### GENERAL REQUIREMENTS

All driveway installation requests must be submitted to the County Engineer, be inspected, and have a permit issued by the County Engineer. Where site distance is a problem, an inspector will locate the driveway entrance.

### DRIVEWAY PIPE

Minimum pipe diameter shall be twelve (12) inches. Minimum length shall be twenty (20) feet. Acceptable materials shall be riveted, corrugated metal, reinforced concrete, and smooth-lined plastic. Smooth-line plastic may be used when adequate cover is available or as directed by the County Engineer. **No corrugated plastic tubing or spiral metal will be permitted.**

- **Please make sketch of location and distance to nearest intersection.**
- **Mark entrance with stakes or flags.**

*Internet Form*

Donald Boyle – Road Superintendent  
Paul W. DeButy P.E. – Design Engineer  
Kenneth D. Fenton, P.S., Deputy Engineer  
Doug Frank – Bridge Superintendent  
Pamela Fulton – Office Assistant

William A. Pierce, P.S. – LIS Director  
Shayne Gray – GIS/CAD Coordinator  
Mark Niccolini – Ditch Maintenance Supervisor  
Lew Richards – Traffic Supervisor  
Ned G. Weber, Deputy – Operations/Maintenance